

Re-advertisement



HIGHER EDUCATION LOANS BOARD JOB RE-ADVERTISEMENT

Join our team and contribute to our effort of making education more accessible to Kenyans

The Higher Education Loans Board (HELB) was established in 1995 through an Act of Parliament CAP 213A of the laws of Kenya. The mandate of HELB is to source for funds and provide financing (through loans, scholarships and bursaries) to Kenyans pursuing higher education in institutions of higher learning in and outside Kenya as recognized by Commission for University Education (CUE) and/or the Technical, Vocational Education and Training Authority (TVETA), and recover funds loaned to create a National Revolving Fund. HELB is an innovative institution in the education sector whose focus is to leapfrog how Financing higher education is executed in Kenya by amalgamating public and private sector resources in the country.

HELB is seeking to recruit competent, self-driven individuals with an innate dynamism towards the success and fulfilment of HELB's mandate and objectives. The successful persons to fill the positions will join a highly performing team should not only be passionate, innovative, and qualified but also, be of high integrity, highly competent, has high dependability and high emotional intelligence, excellent interpersonal & communication skills, self-driven with innate dynamism and able to demonstrate strong leadership skills.

1. CHIEF FINANCE OFFICER (CFO)

Job Purpose:

Reporting to the Chief Executive Officer, **Chief Finance Officer (CFO)** is responsible for providing leadership in prudent financial management, planning and development of financial and operational strategy, regulatory and financial reporting of a balance sheet of over Kshs.93 Billion, formulation of an annual budget of over Kshs.19 Billion and efficiently managing Treasury Operations to generate annual income of over Kshs.90 Million from short-term placement by developing risk, internal control policies & procedures to preserve the institution's assets, while ensuring alignment to the core mandate.

To apply for this role, send email to; recruitmentcfo@helb.co.ke

2. CHIEF OPERATIONS OFFICER (COO)

Job Purpose:

Reporting to the Chief Executive Officer, **Chief Operations Officer (COO)** is responsible for spearheading the formulation of sound policies, strategies and systems that will drive the vision of the institution, ensure effective and efficient execution of Credit Management function with a loan book in excess of Kshs.93 Billion and customer base in excess of 1,000,000, timely and equitable annual processing and disbursement of loans, bursaries and scholarships to over 394,000 students in 342 local and foreign higher learning institutions with an annual budget of over Kshs.17B and 31 partner funds worth over Kshs.1.4 Billion. Overseeing timely repayment of all matured loans worth Kshs. 69 Billion from over 560,000 past beneficiaries to create a sustainable revolving fund, provision of accurate data for processing of all products applications and management of all institutional documents for ease of storage, retrieval, and utilization to support the HELB's operations and overseeing optimization of digital service delivery to improve customer satisfaction index and aligning the Directorate to the institution's enterprise risk management framework.

To apply for this role, send email to; recruitmentcoo@helb.co.ke

Detailed job requirements, duties and responsibilities for these positions are accessible online through the HELB Website: www.helb.co.ke/careers

If you believe you can clearly demonstrate your abilities to meet the criteria given above, please send your application, copy of identity card, detailed Curriculum Vitae, relevant copies of testimonials certificates, daytime contact, and contacts of three referees, to the contacts below not later than **6th April, 2021**.

Chief Executive Officer & Board Secretary
Higher Education Loans Board
P.O. Box 69489-00400
NAIROBI.
(For hard copy deliveries)

Ethics and Integrity

Shortlisted candidates shall be expected to prove their compliance with Chapter 6 of the Constitution of Kenya, 2010 by obtaining and presenting clearance/compliance certificates from the following organizations during interview:

1. Kenya Revenue Authority;
2. Higher Education Loans Board;
3. Ethics and Anti-Corruption Commission;
4. Directorate of Criminal Investigations (Certificate of Good Conduct) and;
5. Credit Reference Bureau.

*HELB is an equal opportunity employer. Persons with disabilities are encouraged to apply.
Only successful candidates will be contacted.*

EMPOWERING DREAMS

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