



HIGHER EDUCATION LOANS BOARD

INVITATION TO TENDER

TENDER REF: HELB/T/08/2020 – 2021

SALE OF BOARDED STORES AND EQUIPMENT

The Higher Education Loans Board is a state corporation whose mandate is to source for funds and provide loans, scholarships and bursaries to Kenyans studying in recognized institutions of higher learning.

HELB invites sealed tenders from interested bidders for the purchase of the following under listed Boarded Stores and Equipment on as-is-where-basis:-

LOT NO.	Item Description	Unit Of Issue	Total Qty	Required Deposit	Reserve Price	Location
1	KBQ 632D Volkswagen Passat 1800cc	Pcs	1	10,000.00	200,000.00	Anniversary Towers
2.	KCD 441G Cherry Tiggo 1597cc	Pcs	1	10,000.00	300,000.00	Anniversary Towers
3.	KCD 440G Cherry Tiggo 2000c.c	Pcs	1	10,000.00	300,000.00	Anniversary Towers
4A	Office Sofa 6-Seater Set	Pcs	1	None	5,000.00	Upper Hill-Mara Road
4B	Office Sofa (5seater Set)	Pcs	1	None	2,000.00	Upper Hill-Mara Road
4C	Office Sofa Fabric (5-Seater Set)	Pcs	1	None	2,000.00	Upper Hill-Mara Road
4D	Office Sofa 4-seater	pcs	1	None	1,000.00	Upper HILL-Mara Road
4E	Office Sofa Fabric 6-Seater Set	Pcs	1	None	500.00	Upper Hill-Mara Road
4F	Sofa 3-Seater Leather Executive	Pcs	1	None	200.00	Upper Hill-Mara Road
5A	Wooden Cabinet/Bookshelf	Pcs	2	None	1,000.00	Upper Hill-Mara Road
5B	Shelf 5 Tier	Pcs	3	None	5,000.00	Upper Hill-Mara Road
5C.	Shelf 5 Tier	Pcs	3	None	5,000.00	Upper Hill-Mara Road
5D	Shelf 3 Tier with Glass	Pcs	1	None	200.00	Upper Hill-Mara Road
5E	Bookshelf Wooden	Pcs	2	None	1,000.00	Upper Hill-Mara Road
6.A	Boardroom Table	Pcs	2	None	400.00	Upper Hill-Mara Road
6B	Office Desks	Pcs	7	None	2,000.00	Upper Hill-Mara Road

7A	Wooden Cabinet (Two Door)	Pcs	9	None	2,000.00	Upper Hill-Mara Road
7B	Wooden Cabinet	Pcs	7	None	1,000.00	Upper Hill -Mara Road
8.	CPU Trolleys	Pcs	15	None	3,000.00	Upper Hill-Mara Road
9.A	Chair Midback Swivel Fabric	Pcs	27	None	3,000.00	Upper Hill-Mara Road
9.B	Chair High back Swivel Leather	Pcs	19	None	2,500.00	Upper Hill -Mara Road
9C	Chair Midback Swivel Fabric	Pcs	22	None	2,500.00	Upper Hill -Mara Road
9D	Chair High back Swivel Leather Executive	Pcs	12	None	2,000.00	Upper Hill -Mara Road
9E	Chair Midback Visitors Fabric	Pcs	16	None	2,000.00	Upper Hill -Mara Road
9F	Chair High back Swivel Fabric	Pcs	7	None	2,500.00	Upper Hill -Mara Road
9G	Chair Midback Leather Wooden Frame	Pcs	8	None	800.00	Upper Hill -Mara Road
9H	Security Stools (Metallic Frame)	Pcs	8	None	2,000.00	Upper Hill- Mara Road
9I	3 Link Visitors Chairs	Pcs	5	None	3,000.00	Upper Hill -Mara Road
9J	Wooden Benches/ In- Out Trays	Pcs	4	None	500.00	Upper Hill -Mara Road
10A	Filing Metallic Cabinets 4 & 2 Drawers	Pcs	5	None	3,000.00	Upper Hill -Mara Road
10B	Filing Metallic Cabinets 2 Door 5 Tier	Pcs	5	None	3,000.00	Upper Hill -Mara Road
11.	Assorted Water Dispensers	Pcs	7	None	No reserve price	Upper Hill-Mara Road
12.	Tea Urns	Pcs	4	None	500.00	Upper Hill-Mara Road
13.	Vacuum Cleaners	Pcs	2	None	500.00	Upper Hill-Mara Road
14.	Fan Stand Sanyo	Pcs	3	None	No reserve price	Upper Hill-Mara Road
15.	Microwave Oven Samsung	Pcs	1	None	500.00	Upper Hill-Mara Road
16A	Telephone Headsets - Avaya 1608, 1616 &9611,	Pcs	71	None	500.00	Upper Hill-Mara Road
16B	Telephone Headsets - Avaya 1608, 1616 &9611,	Pcs	71	None	500.00	Upper Hill-Mara Road
17A	Computer CPU Hp Compaq Dc7900	Pcs	15	None	5,000.00	Upper Hill-Mara Road
17B	Computer CPU Dell OptiPlex Gx520	Pcs	16	None	2,000.00	Upper Hill-Mara Road
17C	Computer CPU Dell OptiPlex 960	Pcs	12	None	4,000.00	Upper Hill-Mara Road
17D	Computer CPU OptiPlex 760&780	Pcs	13	None	2,000.00	Upper Hill-Mara Road
17E	Computer CPU Dell OptiPlex 980	Pcs	13	None	2,000.00	Upper Hill-Mara Road
17F	Computer CPU Dell OptiPlex 755/750	Pcs	12	None	2,000.00	Upper Hill-Mara Road
17G	Dell OptiPlex Gx 260/270/ 280 CPU	Pcs	45	None	No reserve price	Upper Hill-Mara Road
18.	Server Dell Poweredge 600sc,2800	Pcs	4	None	4,000.00	Upper Hill-Mara Road
19.	Ups Backup	Pcs	3	None	1,000.00	Upper Hill-Mara Road
20.	Dell OptiPlex Computers (All In One)	Pcs	10	None	5,000.00	Upper Hill-Mara Road
21A	Computer Monitor Hp L1710	Pcs	10	None	No reserve price	Upper Hill-Mara Road
21B	Computer Monitor Dell	Pcs	10	None	No reserve price	Upper Hill-Mara Road
21C	Computer Monitor Dell	Pcs	10	None	No reserve	Upper Hill-Mara Road

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21D	Computer Monitor Dell	Pcs	10	None	No reserve price	Upper Hill-Mara Road
21E	Computer Monitor Dell	Pcs	10	None	No reserve price	Upper Hill-Mara Road
21F	Computer Monitor Dell	Pcs	10	None	No reserve price	Upper Hill-Mara Road
21G	Computer Monitor Hp L1710	Pcs	10	None	No reserve price	Upper Hill-Mara Road
21H	Computer Monitor Dell	Pcs	11	None	No reserve price	Upper Hill-Mara Road
21J	CRU Dell Monitors	Pcs	4	None	No reserve price	Upper Hill-Mara Road
22	Projector	Pcs	1	None	No reserve price	Upper Hill-Mara Road
23A	Network Switches	Pcs	8	None	1,000.00	Upper Hill-Mara Road
23B	Fire Wall Device	Pcs	2	None	No reserve price	Upper Hill-Mara Road
24	Fax Machine	Pcs	1	None	No reserve price	Upper Hill-Mara Road
25	Assorted Printers	Pcs	1	None	500.00	Upper Hill-Mara Road
26	JVC TV, S	Pcs	4	None	1,000.00	Upper Hill-Mara Road
27	Video Recorder/DVR	Pcs	3	None	No reserve price	Upper Hill-Mara Road
28A	Assorted Dell Keyboards	Pcs	40	None	No reserve price	Upper Hill-Mara Road
28B	Assorted Dell Keyboards	Pcs	40	None	No reserve price	Upper Hill-Mara Road
28C	Heavy Duty Paper Shredder	Pcs	1	None	No reserve price	Upper Hill-Mara Road
29	Air Conditioner	Pcs	1	None	500.00	Upper Hill-Mara Road
30	Assorted Ups	Pcs	138	None	No reserve price	Upper Hill-Mara Road
31	Switch Cabinets	Pcs	9	None	2,000.00	Upper Hill-Mara Road
32	Assorted Tyers	Pcs	42	None	5,000.00	Upper Hill-Mara Road
33A	Assorted Wood (Broken Furniture)	Pcs	1	None	3,000.00	Upper Hill-Mara Road
33B	Assorted Wood (Broken Furniture)	Pcs	1	None	3,000.00	Upper Hill-Mara Road
33C	Assorted wood (rotten)	Pcs	1	None	No reserve price	Upper Hill-Mara Road
33D	Assorted Chairs (Broken Chairs)	Pcs	1	None	2,000.00	Upper Hill-Mara Road
34	Assorted Banners	Pcs	1	None	No reserve price	Upper Hill-Mara Road
35	Assorted Cables	Pcs	1	None	No reserve price	Upper Hill-Mara Road
36	Assorted Metal Pieces	Pcs	1	None	No reserve price	Upper Hill-Mara Road
37	Old power backup Batteries	Pcs	30	None	No reserve price	Upper Hill-Mara Road

Interested and eligible bidders may obtain further information by viewing and downloading the respective **detailed tender advert with the full list of items on disposal on each lot** and the **tender document** from our website www.helb.co.ke/tenders or the Public Procurement Information Portal (PPIP) <https://tenders.go.ke> or inspect the tender document at the Procurement office on 18th floor of Anniversary Towers, University Way, Nairobi during normal working hours. Tender document downloaded from the 2 websites are free of charge while hard copies will be issued at a cost of Kshs.1,000.00 All bidders interested in participating in the tender must notify HELB of their participation in the tender by emailing their contact details to procurement@helb.co.ke in case of any further tender addendum.

Bidders may view the items under disposal every **Monday, Wednesday and Friday** between **10.00 a.m** and **3.00 p.m**. Interested bidders are required to submit **one (1) original copy** of their tender submission proposal.

The tender proposal submission, wrapped in one envelope clearly marked: **HELB/T/08/2020-2021: 'SALE OF BOARDED STORES AND EQUIPMENT'** should be deposited in the tender box located at Anniversary Towers 18th floor lift lobby, University Way or sent by post to:

**The Chief Executive Officer
Higher Education Loans Board
P. O. Box 69489 – 00400
NAIROBI**

so as to be received not later than **Wednesday 30th June 2021 at 11.00 a.m**. Opening of the submitted tenders will take place immediately on the same date in the main boardroom on 19th floor, Anniversary Towers at **11.15 a.m** in the presence of tenderers representatives who choose to attend the opening and in strict adherence to COVID 19 protocols.

**CHIEF EXECUTIVE OFFICER
HIGHER EDUCATION LOANS BOARD**